

**Provincial Advocate
for Children & Youth**

**L'intervenant provincial
en faveur des enfants & des jeunes**

Certification of Production of Documents

I _____ (full name of person),

of the _____ (City, Town, etc.) of _____, Ontario

Position: _____ (Executive Director, etc.) of

Organization: _____ (Ministry, Agency, etc.),

CERTIFY:

1. I have directed staff and employees of the above organization to conduct a diligent search of the paper-based and electronically-maintained documents in the possession, control or power of the above organization, and have made the necessary inquiries of other to inform myself in order to make this Certification.
2. To my knowledge, information and belief, all such documents as set out in the document request of the Office of the Provincial Advocate dated _____, that are in the possession, control or power of the above organization have been produced to the Office of the Provincial Advocate.
3. If at any time I learn that this Certification was based on incorrect or erroneous information, I will contact the Office of the Provincial Advocate forthwith with such new information.
4. If at any time I locate additional documents responsive to the document request, I will forthwith provide those documents to the Office of the Provincial Advocate.

Date _____

(Signature)